

Appendix 2 (a)

Working Example of Template
Prompt Payments by Local Authorities

Reporting Template pursuant to Government Decision No. S29296 of 2 March 2011

Local Authority: Local Government Management Agency

Quarterly Period Covered: 01/10/2016 to 31/12/2016

Details	Number	Value (€)	Percentage (%) of total invoices paid	Percentage (%) of the total amount paid
Total invoices paid in Quarter	791	€14,553,406.23	100%	100%
Number of invoices paid within 15 days	704	€13,956,740.45	89.00%	95.9%
Number of invoices paid within 16 days to 30 days	75	€344,612.31	9.48%	2.4%
Number of invoices paid in excess of 30 days	12	€252,053.47	1.52%	1.7%
Total	791	€14,553,406.23	100%	100%
Number of disputed invoices paid in Quarter	9	€333,358.12	1.1%	2.3%

Signed:

Leora Linn

Date:

13/01/17

Please return completed template to:

Emma Reeves

Diarmuid Murphy

LizM.O'Brien

Local Government Finance

Promptpaymentlocalauthorities@enviro.ni.e

Custom House,

Dublin 1

Queries can be directed to Aoife O'Shea Corporate Development Unit, Custom House, 01 888 2425, aofe.oshea@enviro.ni.e

Disputed Invoices

To be completed where there is a dispute on an invoice:

Invoice Number	Invoice Amount	Date Received in Section	Description of Goods/Services	Reason for Dispute	Action Taken	Date issue resolved
SINV-07116875	€ 48,71	02/11/2016	ICT Consumables	Good & Services not delivered	Paid When Goods delivered	16/12/2016
SINV-07122998	€ 467,40	21/11/2016	ICT Consumables	Good & Services not delivered	Paid When Goods delivered	16/12/2016
2000000288	€ 99,138.00	03/10/2016	Software implement	Good & Services not delivered	Paid When Goods delivered	14/12/2016
2000000318	€ 135,054.00	01/11/2016	Software implement	Good & Services not delivered	Paid When Goods delivered	14/12/2016
2000000335	€ 83,394.00	25/11/2016	Software implement	Good & Services not delivered	Paid When Goods delivered	14/12/2016
4086	€ 1,383.75	14/10/2016	Outsourced Technical	Good & Services not delivered	Paid When Goods delivered	21/11/2016
30356489	€ 15.87	03/11/2016	On line Processings Costs	Direct Debt not set up correctly	Paid when DD set up	16/12/2016
30360602	€ 18.89	05/12/2016	On line Processings Costs	Direct Debt not set up correctly	Paid when DD set up	16/12/2016
906	€ 13,837.50	14/09/2016	Contracted Software	Goods/ Service not Satisfactory	paid when services/Goods provided	02/11/2016

SIGNATURE: *Felix Lowe*

AGENCY NAME: LGMA

DATE: 13/01/17