

Appendix 2 (a)

**Working Example of Template
Prompt Payments by Local Authorities**

Reporting Template pursuant to Government Decision No. S29296 of 2 March 2011

Local Authority: Local Government Management Agency

Quarterly Period Covered: 01/07/2016 to 30/09/2016

Details	Number	Value (€)	Percentage (%) of total invoices paid	Percentage (%) of the total amount paid
Total invoices paid in Quarter	683	€14,091,145.12	100%	100%
Number of invoices paid within 15 days	574	€11,951,121.09	84.04%	84.8%
Number of invoices paid within 16 days to 30 days	71	€1,408,186.70	10.40%	10.0%
Number of invoices paid in excess of 30 days	38	€731,837.33	5.56%	5.2%
Total	683	€14,091,145.12	100%	100%
Number of disputed invoices paid in Quarter	35	€715,392.09	5.1%	5.1%

Signed:

Date:



Please return completed template to:

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